

## October 10, 2022 Special Board of Education Meeting Minutes

1. Call to Order – President Reiersen – **7:00 p.m.**– MES Board Room, 800 Beech Street Hybrid Meeting Format (In-person Meeting for Board of Education at MES Board Room, 800 Beech Street & Virtual Components)
2. Pledge of Allegiance
3. Roll Call- Present: Reiersen, Griffin, Jepson, Hollman, Fietzer, Riske, Krueger
4. Verify Publication of Meeting - Dr. Oppor verified
5. Public Comment (Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)  
Motion to allow public comments during the New Business agenda items. Motion by: Hollman, Riske  
Motion carried.
6. Unfinished Business: None

**\*\*NOTE\*\*** No motioned actions were taken on the agenda items discussed in the New Business section.

7. New Business:
  - A. Secure entrances
    - a. Beginning of the school day current practice.
    - b. Removal of the exterior door stops. How do we know the doors are closed?
    - c. Are there entrance checks throughout the day? If so, are the results recorded and stored?
    - d. After school hours secure entrances; current practice.
    - e. School security protocols during community events, i.e.: sporting events, concerts, plays, parent/teacher conferences, etc.?
  - B. Window safety
    - a. Which windows have the anti-shatter film and which don't? Are there other anti-shatter/bullet proof applications? (Shatterproof window film is not bulletproof.)
    - b. Do classrooms have more than one egress in case of a fire or internal incident?
  - C. Security cameras and cybersecurity
    - a. Are there blind spots in our current set-up?
    - b. Do the current camera positions give a clear enough view and focus to identify individuals and vehicles?
    - c. How often do the local/county authorities access our feeds to ensure that the feed access is working?
    - d. What steps are in place or planned for implementation to ensure SDM's confidential information and funds are protected from cyber crime?
  - D. StopIt App - Tip line
    - a. Where is the number/ how to locate, and how are students/parents made aware of this tool?

E. Walkie Talkie

- a. How secure are the Walkie Talkie channels?
- b. What are the daily verification checks?
- c. What is the confidence level of the units being able to contact the other building(s) in case of an emergency?

F. Staff training and incident tracking & evaluation

- a. What procedures, policies, and administrative guidelines are all staff trained in and when?
- b. How are incident commanders assigned and what is the timing for completion of the incident tracking and evaluation?

G. Paving the Way facility

- a. What are the features and protocols for this classroom setting? Alarms, window and door protection, emergency communication, etc.?

H. School Security Person/School Resource Officer

- a. What is the current local authority activity on/around school property?
- b. How did the previous SRO programs work?
- c. What are the local police expectations of an SRO? Duties, amount of time per day, per week, per year? Anticipated cost?
- d. What are the expectations for a school security person from the District? Duties, amount of time per day, per week, per year? Budget constraints?

I. Resources Regarding Overall District Safety - This agenda item was not discussed during this meeting

- a. Safety Upgrades
- b. Districtwide Safety Committee - Advisory (convenes every three years)
- c. Inspections
  1. Lifts (annual)
  2. Elevator (annual)
  3. Fire Extinguishers (annual)
  4. Bleachers (annual)
  5. MES Playground (new)
  6. District-owned Vehicles (annual)
  7. Fire Department (annual)
  8. MacNeil Environmental (Multiple visits a year)

8. Next Meeting Dates: None determined at this time

9. Adjourn

Motion by: Fietzer, Krueger

Motion carried at 9:58 pm